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## CANADIAN JEWELLERS BLOCK PROPOSAL FORM

This proposal and declaration must be **COMPLETED** and **SIGNED** in ink and each page initialled. Quotations cannot be given on incomplete proposals. The answers to Questions 2, 11a (1) (2) (3), 11b, 11c, 15c and 15d must be based on the 12 months period immediately preceding the date of this proposal. If the answer to any question is none state "NONE" or "NIL". Underwriters shall rely upon each and every response given in this Proposal Form in deciding whether to insure this risk and if so at what premium, terms and conditions. Underwriters regard every response to be material to their decisions with respect to this risk. Failing to answer or answering any question incorrectly could invalidate any insurance written by Underwriters for this risk. All questions must be answered giving full details applicable to each location separately. If there is insufficient space to answer any question or questions fully answer on a separate sheet or sheets of paper, sign and date such supplementary sheet(s) and attach them to this Proposal Form. Should an insurance be written by Underwriters for this risk it may have more restrictive limits and coverage than requested in this Proposal Form. Any coverage granted shall be restricted to the terms, conditions, exclusions and limitations set out in the insurance. Property will only be covered within and between the U.S.A., Puerto Rico and Canada unless otherwise specifically agreed in writing by Underwriters.

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### 1. OUR BUSINESS & PREMISES

a. Our firm or Corporation name is

b. names of individual Members or officers of our firm are

c. Our Premises are located at (floor)

(street)

(city)

(province)

(post code)

d. How long have you carried on business here

elsewhere

e. The number of entrances open to the public

not open to the general public

f. Our usual business hours are

g. Give names and addresses of other locations of the proposer and of other concerns engaged in the jewellery trade under the same ownership or management as the proposer and not included in this proposal

h. We share our premises with



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**6. BOOKKEEPING**

- a. Do you keep a detailed stock record by nature of stock and value (please describe)
- b. How often do you take a physical stock inventory
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**7. JEWELLERS VIGILANCE CANADA**

Are you a member of the Jewellers Vigilance Canada Security Program Yes No

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**8. AMOUNT(S) OF INSURANCE DESIRED**

- a. On Stock (including other people's goods) CAD
- b. On Money in Locked Safe at Proposer's premises against Theft by safe being broken open CAD
- c. On Patterns, Moulds, Models and Dies at Proposer's premises CAD
- d. On Furniture, Fixtures, Tools, Machinery and Fittings at Proposer's premises CAD
- e. On Tenant's Interest in Improvements and Betterment's to Building(s) CAD
- f. Total CAD
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**9. WHAT LIMITS DO YOU DESIRE FOR SECTION 2 OF THE INSURANCE**

- (A)(1)On Premises when Open for Business CAD
- (2)On Premises when Closed for Business CAD
- (B)(1)Registered Mail CAD
- Armored Car CAD
- (2)Banks & Safe Deposit Vaults CAD
- (3)Property in the Custody of Dealers including Brokers CAD
- (C)Customer Parcel Delivery Services CAD
- (D)Property elsewhere than on premises and not otherwise limited CAD
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**10. OPTIONAL COVERAGES**

**DEDUCTIBLE (Each & every loss):** CAD 2,500 CAD 5,000 CAD 10,000 Other

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**11. PROPERTY OUTSIDE OF OUR PREMISES AS SET FORTH IN QUESTION 1 c. DURING THE LAST 12 MONTHS**

**NOTE:** All carrying of goods outside of the Proposer's premises must be reported in this section  
a. In the custody of the Proposer, Employees, Members of the Firm, Officers of the Corporation or Salesmen

**N.B. Salesmen include independent commission Salesmen**

(1) In cities or towns in which the Proposer's are situated  
(within 100 miles radius of the cities or towns in which proposers premises are situated)

NAME	NO. OF DAYS	AVE. AMOUNT CAD	MAX. AMOUNT CAD
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(2) Elsewhere in Canada, United States, the District of Columbia and Puerto Rico

NAME	NO. OF DAYS	AVE. AMOUNT CAD	MAX. AMOUNT CAD
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(3) Elsewhere

NAME	NO. OF DAYS	AVE. AMOUNT CAD	MAX. AMOUNT CAD
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b. Average daily amount in custody of others, except as in 11a (1) (2) (3), 11b and 14b (1), during the last 12 months

**TOTAL AVERAGE – CAD**

c. **SHIPMENTS:** The TOTAL AMOUNT of property shipped AT OUR RISK during the last 12 months did not exceed:

a. Within Canada and/or USA	b. Elsewhere (state)
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REGISTERED MAIL	CAD	CAD
ARMoured CAR	CAD	CAD
ALL OTHER (state all methods)	CAD	CAD
	CAD	CAD
	CAD	CAD

**SHIPMENT COVERAGE NOT TO BE INCLUDED UNDER THIS INSURANCE**

DO NOT INCLUDE AMOUNTS INSURED WITH THE CARRIER

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12. **PREMISES PROTECTION** (Enclose U.L. Certificates where issued)

a. **BURGLAR ALARM SYSTEMS**

Are **the premises** protected by a fully operating Mercantile Burglar Alarm System

If so state

(i) Whether such system or systems are Central Monitoring Station Alarms                      OR Local Alarms

(ii) The Extent of Protection (1, 2 or 3)                      Line Security Level

(iii) The name of the alarm company(s)

(iv) The Underwriters Laboratories Certificate No                      Expiration date

(v) Whether the system incorporates an ambush or distress signal facility or feature

(vi) Whether the alarm company monitors and record each arming and disarming of the system

b. **HOLDUP ALARM AND PROTECTIVE SYSTEMS**

(i) Is there a Central Monitoring Station Holdup Alarm System Protecting the Premises

No of Signal Buttons                      No of Portable Signal Buttons

(ii) Is the entrance to your premises protected by cage or double door entry/exit system with mantrap

(iii) Is there a buzzer entry/exit system

(iv) Is your premises monitored by Closed Circuit TV or Surveillance Camera

(v) Is the Closed Circuit TV or Surveillance Camera connected to a recording device (please describe)

(vi) a) Is there a uniformed armed guard if so state normal hours of duty and periods allowed for breaks

b) Is the uniformed armed guard present for opening and closing of premises

c. (i) Are the inside show cases equipped with key locks

(ii) Are the show cases kept locked during business hours except when the contents therein are actually being removed or replaced

d. Please describe any other protection information

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**13. SAFES AND VAULTS**

a. Give full particulars of each Safe or Vault  
Name

Model/UL Class or Rating

Safe #1

Safe #2

Safe #3

Safe #4

Safe #5

b. Give details of all electrical alarm systems protecting above safes or vaults

(1) Name of protection company

Extent Complete Partial Neither complete or partial on safe no.

UL Cert. No

Expiring

(2) Name of protection company

Extent Complete Partial Neither complete or partial on safe no.

UL Cert. No

Expiring

(3) Name of protection company

Extent Complete Partial Neither complete or partial on safe no.

UL Cert. No

Expiring

(4) Name of protection company

Extent Complete Partial Neither complete or partial on safe no.

UL Cert. No

Expiring

(5) Name of protection company

Extent Complete Partial Neither complete or partial on safe no.

UL Cert. No

Expiring

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**14. WARRANTIES AS TO PROPERTY INSURED DURING TERM OF INSURANCE AT ALL TIMES WHEN THE PREMISES ARE CLOSED**

**NOTE:** This section refers only to property described in section 3 of the insurance

If more than one premises, give details of each

- a. (1) Minimum proportion by value of property on premises kept in locked safes and vaults will be %
  - (2) Minimum proportion by value of property on premises kept in other locked safes and vaults will be %
  - (3) Maximum proportion by value of property on premises (include window display) out of safes and vaults will be %
- (TOTAL 100%)**
- b. (1) Minimum proportion by value of property kept in safe deposit vault of a bank, Trust or Safe Deposit Co will be
  - (2) Names and addresses of Banks, Trust or Safe Deposit Co.'s

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15. **INVENTORIES of all Property wherever located.** If more than one premises give details of each

a. Last merchandise inventory was taken on \_\_\_\_\_ and was exactly \_\_\_\_\_ CAD

b. Previous merchandise inventory at least six months prior to (a) was taken on \_\_\_\_\_ and was CAD

c. Maximum amount of our stock during last 12 months did not exceed \_\_\_\_\_ CAD

**Pawnbrokers:** Amount loaned and unpaid plus accrued interest at legal rate on pledged property \_\_\_\_\_ CAD

d. Estimated average daily amount of other people's property in our custody or control during the last 12 months, insured or uninsured was \_\_\_\_\_ CAD

**Note-**This should not include property pledged with pawnbrokers nor to property of others in the jewellery trade deposited with the insured for safe custody only

e. Nature of stock as per last merchandise inventory as set forth in Section 15a (excepting pledges)

(1) Non-Industrial unset Diamonds \_\_\_\_\_ %

(2) Pearls (mounted & unmounted) **not to include Simulated Pearls** \_\_\_\_\_ %

(3) Other Unset Precious Stones \_\_\_\_\_ %

(4) Other Unset Semi-Precious and Imitation Stones \_\_\_\_\_ %

(5) Gold and Gold Chains \_\_\_\_\_ %

(6) Costume Jewellery \_\_\_\_\_ %

(7) Jewellery Mounted with Diamonds and Precious Stones \_\_\_\_\_ %

(8) Other Jewellery \_\_\_\_\_ %

(9) Watches, Watch Cases, including those in Precious Metals, those Mounted with Diamonds and Precious Stones and Attachments \_\_\_\_\_ %

(10) Other Watches, Cases, Movements, Parts \_\_\_\_\_ %

(11) Clocks (including Cases, Movements, Parts) \_\_\_\_\_ %

(12) Silverware, Plated Ware, Pewter and Stainless Steel \_\_\_\_\_ %

(13) Jewellers' findings, Unset Mountings, Material for Manufacture \_\_\_\_\_ %

(14) All other stock (describe) \_\_\_\_\_ %

**Must equal 100%**

f. LOW VALUED STOCK as per last merchandise inventory

(1) The percentage of jewelry (i.e. 15e (5) (6) (7) & (8) valued at CAD 250 or less per item \_\_\_\_\_ %

(2) The percentage of watches & clocks (Including cases, movements and parts) valued at CAD 250 or less per item \_\_\_\_\_ %

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**16. PROPERTY OTHER THAN STOCK AND OTHER PEOPLE'S GOODS.**

The actual cash value (cost to replace with material of like kind & quality, less depreciation) of property on which Insurance has been requested is estimated to be

- a. Furniture, fixtures, tools, machinery & fittings CAD
  - b. Tenant's improvements & betterment's to building(s) CAD
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I/We declare that the answers and declarations above, whether in my own hand or not, are true and that I/We warrant that no material fact has been withheld or mis-stated and agree that should an insurance be issued this Proposal Form will be attached to and form part of the insurance and will form the basis of the contract with Underwriters. I/We agree that the answers and declarations shall constitute material warranties of any insurance issued. I/We further understand that the Underwriters may declare any insurance issued void in the event of any false statement, misrepresentation, omission or concealment in this Proposal Form whether made intentionally, innocently or accidentally.

Note: This Proposal Form must be answered and the declaration signed and dated in ink by one of the persons named in 1(b).

Date ..... Signature of Proposer: .....

(Print name): .....

Position and Title held  
within the business: .....

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**SHOW WINDOW DISPLAY AT THE PREMISES**

Note: Show windows are only considered protected when: (a) glazed with Underwriters Laboratory Approved Burglary Resisting Glazing material or (b) they have swinging plate glass secondary to the window pane or (c) steel bars or a steel grille cover the entire window or (d) stock is displayed within a show or display case within the show window.

At premises:

**Maximum value displayed will not exceed:**

	Open to Business		Closed to Business	
	Protected	Unprotected	Protected	Unprotected
1. All windows/cases	CAD	CAD	CAD	CAD
2. One window	CAD	CAD	CAD	CAD
3. One outside show case	CAD	CAD	CAD	CAD

**Limit of liability:**

	Open to Business		Closed to Business	
	Protected	Unprotected	Protected	Unprotected
1. All windows/cases	CAD	CAD	CAD	CAD
2. One window	CAD	CAD	CAD	CAD
3. One outside show case	CAD	CAD	CAD	CAD

Describe windows/cases, location and full protection details each window/case **not** at premises but to be insured and amount requested:

**Maximum value displayed will not exceed:**

	Open to Business		Closed to Business	
	Protected	Unprotected	Protected	Unprotected
1. All windows/cases	CAD	CAD	CAD	CAD
2. One window	CAD	CAD	CAD	CAD
3. One outside show case	CAD	CAD	CAD	CAD

**Limit of liability:**

	Open to Business		Closed to Business	
	Protected	Unprotected	Protected	Unprotected
1. All windows/cases	CAD	CAD	CAD	CAD
2. One window	CAD	CAD	CAD	CAD
3. One outside show case	CAD	CAD	CAD	CAD

**Protection Information:**

**ADDITIONAL COVERAGES**

1. EXHIBITIONS PROMOTED OR FINANCIALLY ASSISTED BY A PUBLIC AUTHORITY OR TRADE ASSOCIATION:

DETAILS

AMOUNT TO BE INSURED

2. UNATTENDED VEHICLES

NAME OF SALESMAN

DETAILS OF AUTOMOBILE

AMOUNT TO BE INSURED

3. EARTHQUAKE AND FLOOD

Do you wish to insurance property against

(i) Flood? (Full particulars of flood exposure to be given)

Yes      No

(ii) Earthquake? (Available only when Fire and Extended Coverage are included)

Yes      No

4. ANY OTHER SPECIAL COVERAGES

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**ADDITIONAL INFORMATION**

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**QUESTIONS TO BE ANSWERED BY BROKER**

1. Do you know the Proposer or Proposed Assured personally  
If so for how long
2. Did you receive this Risk direct from the Proposer
3. Do you handle other insurance for the Proposer or Proposed Assured
4. Is this risk a renewal to your brokerage  
If so how long have you placed insurance on this risk
5. Have you visited the premises of the Proposed Assured
6. Do you recommend the Proposed Assured and this risk for insurance

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Signature  
of Broker .....

Print name .....

Date .....

Name of Brokerage .....

Address .....

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